

Moretonhampstead Swimming Pool Safeguarding Record Log

Please complete and put in the locked Safeguarding Filing Cabinet, then alert the Safeguarding Officer (Kerry Chappell: 07941002261) as soon as possible *on the same day* that it is there to collect. If not available please contact deputy Safeguarding Officer (Jude Denman: 07768 262448).

Child/Adult at Risk Name: Address:	DoB:	
	Telephone no:	
Recorded by: Signature of person recording:	Date:	Time:
Nature of Concern / details of disclosure / other relevant information. <p style="text-align: right; margin-top: 100px;">Continue on reverse if needed</p> <p style="font-size: small; margin-top: 20px;">Please note whether you are expressing your own concerns or those of someone else, and try to make a clear distinction between fact and hearsay. Please note details of any injury or bruises and any account given by the person who has received them. Please detail any witnesses.</p>		
Received by:	Date:	
Shared with others (including parent/carer): YES/NO	If yes with whom:	
Action taken by Safeguarding Officer (or person receiving this form)		
This form to be filed in locked Safeguarding Filing Postbox in the back office at Moretonhampstead Swimming Pool		
Concern logged with MASH or Social Care? YES/NO		